



KANKAKEE COMMUNITY COLLEGE
District 520

June 12, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Cathy Boicken, Chair
Mr. Bill Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Jerald Hoekstra
Mr. Brad Hove
Mr. Todd Widholm
Ms. Jennifer Bustos, Student Trustee

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There was one change to the published agenda: Approval of Treasurer's Bond Increase was a walk-in Action Item (#11).

APPROVAL OF MINUTES

The recording secretary presented the minutes from the May 8, 2023 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the minutes as presented.
On roll call, the vote was:

AYES: Hove, Orr, Proctor, Widholm, Boicken
ABSTAIN: Hoekstra
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the June 12, 2023 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL OF TUITION COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for science supplies.

***UPDATE ON BUDGET PREPARATION AND REQUEST TO OPERATE WITHIN BUDGET DRAFT**

The administration recommended the Board authorized college operations by allowing expenditures required for normal operations, which include salaries, approved contracts, utilities, maintenance, and supplies for the period July 1, 2023 through budget adoption.

On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) for VMWare annual renewal to CDW Government in the amount of \$41,171.15; 2) for a diesel truck to LaBeau Brothers in the amount of \$111,900; and 3) for CrowdStrike (NextGen audio visual) to CDWG in the amount of \$44,012.50. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to approve the contract award as presented. On roll call, the vote was:

AYES: Hoekstra, Orr, Proctor, Widholm, Boicken
ABSTAIN: Hove
Motion Carried

APPROVAL TO RENEW STUDENT INFORMATION SYSTEM AGREEMENT

The administration recommended the Board approve the renewal purchase of the Student Information System from Ellucian Inc. at a total five-year cost not to exceed \$2,496,164.00. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the renewal purchase as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF REVISED PERSONNEL POLICIES

The administration recommended the Board approve four revised personnel policies – 3.1 Equal Employment Opportunity and Affirmative Action, 6.4 Salary/Wage Increases, 6.5 Degree Completions (deleted), and 7.2 Time Off Bereavement Leave – which were approved as a first reading at the May 8, 2023 Board meeting. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to approve the four revised personnel policies, effective July 1, 2023, as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

REAFFIRMATION OF THE COLLEGE'S MASTER PLAN AND ADDENDUM

The administration recommended the Board reaffirm the college's Campus Master Plan, which was adopted in 2019, and the proposed addendum updated for 2023 for submission to the Illinois Community College Board. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to reaffirm

the 2019 Campus Master Plan and Addendum as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF RESOLUTIONS HONORING FULL-TIME RETIREES

The administration recommended the Board approve and sign the resolutions honoring KCC full-time retirees Jill Christy, Mary Posing, Todd Post. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the resolutions as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District and for the issue of not to exceed \$5,100,000 General Obligation Debt Certificates (Limited Tax), of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

The administration recommended the Board approve the debt certificate resolution in the amount of \$5.1 million. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to approve the debt certificate resolution as described. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF TREASURER'S BOND INCREASE

The administration recommended the Board approve an increase in the college treasurer's bond in the amount of \$1.7 million, resulting in total overage of \$14.4 million. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve the treasurer's bond increase as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

VP Nugent gave a KCC Foundation update to the Board. She highlighted the grant funds received from Iroquois Federal for financial literacy programming, new artwork purchased for the college's art collection from campus beautification funds, and employee giving at a record high.

Dr. Boyd gave his report to the Board. The state budget has passed and includes a 7% increase to the community college system, as well as money allocated for mental health early action and dual credit grants. The diesel tech program is up and running for the summer semester with a kick-off planned for the fall semester. Summer enrollment is up.

Trustee Hove gave his report to the Board. Mr. Jee Hang Lee, ACCT President and CEO, and Mr. Jim Reed, Executive Director of the ICCTA, visited campus for a tour and lunch prior to the ICCTA's annual convention and banquet. Dr. & Mrs. Boyd attended the banquet with the full-time and part-time outstanding faculty nominees and the distinguished alum nominee. The ICCTA's

legislative focus remains on community college baccalaureate degrees.

Student trustee Bustos gave her report to the Board. She highlighted the fireworks and KVSO concert held on campus on the Fourth of July. She met with KCC's new EDI Coordinator Christa Agee to discuss student engagement. The Student Advisory Council will meet in September.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for April 30, 2023 and the Investment and Financial Summary Report for May 31, 2023. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,449,893.20, eighteen (18) purchase order requisitions over \$10,000, and two (2) special bills totaling \$2,765.00 were presented for Board review. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:27 pm. The Board returned at 5:55 pm. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-8 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorization to Youth
Participants in WIOA Work Experience Program in Kankakee County

- (5) Approval of Salary Increase for Fiscal Year 2024
- (6) Approval of Compensation for Adjunct Faculty for AY24
- (7) Approval of Full-Time Faculty Appointments, Summer Term 2023
- (8) Approval of 11-month and 11.5-month Full-Time Credit Division Overload Summary for Summer 2023

On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:57 pm was made by Mr. Widholm and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary