



KANKAKEE COMMUNITY COLLEGE
District 520

May 8, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Cathy Boicken, Chair
Mr. Bill Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Patrick Martin
Mr. Todd Widholm
Ms. Morgan Fischer, Student Trustee

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. Bryce Shafer, incoming Athletic Director, introduced himself to the Board.

There was no public comment. There were no amendments or changes to the published agenda.

BOARD RECOGNITION

The Board recognized Phi Theta Kappa advisors Frances Hebert and Jaclyn Montemayer and the following PTK members: Dan McDonald, past president and chair of college project; Halie Kohl, current co-president; and Thomas Daily, recording secretary. The students shared this year's PTK activities and awards.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the April 10, 2023 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Boicken
ABSTAIN: Widholm
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the May 8, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A program participants as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for VMWare annual renewal.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the Developmental Education Reform Act (DERA) Implementation grant award from the Illinois Community College Board in the amount of \$100,000.

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) for Hammes Café entrance remodel to Piggush Simoneau, Inc. in the amount of \$54,721; 2) for security incident & event management tool to CDW Government in the amount of \$46,000; 3) for UPS refresh to Southern Computer Warehouse in the amount of \$23,662.26; and 4) for D152 audio visual improvement to Ruder Technologies in the amount of \$17,874. The administration noted that smart room upgrades in the Workforce Development Center were no longer required to bid. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the contract award as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

ACCEPTANCE OF FIRST READING OF FOUR REVISED PERSONNEL POLICIES

The administration recommended the Board accept the following four revised personnel policies as a first reading and in preparation for a second reading for approval: 3.1 Equal Employment Opportunity and Affirmative Action; 6.4 Salary/Wage Increases; 6.5 Degree Completions; and 7.2 Bereavement Leave. Motion was made by Mr. Orr and seconded by Mr. Martin to accept the four revised personnel policies as presented in preparation for a second reading for approval on June 12, 2023. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF A RESOLUTION HONORING STUDENT TRUSTEE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and sign a resolution commending Morgan Fischer for her service as Student Trustee to the Board for the 2022-2023 academic year. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the resolution as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Chair Boicken and Dr. Boyd thanked Morgan for her hard work and student leadership and presented her with the signed resolution. Morgan thanked the Board for the opportunity and highlighted all she learned from the experience.

APPROVAL TO FORM A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY

The administration recommended the Board approve the formation of a decennial committee, mandated by Public Act 102-1088, to study local efficiencies and report recommendations regarding efficiencies and increased accountability. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the formation of a decennial committee as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The diesel tech certificate received approval for federal aid. Dr. Boyd invited the trustees to join him in welcoming Jee Hang Lee, President of the Association of Community College Trustees (ACCT), and Jim Reed, ICCTA Executive Director, to campus on May 31 for lunch and a tour. He congratulated Chief Springer and the police department on receiving the Lexipol Connect gold-level award, the highest recognition for police management, for the second year in a row. The college once again was designated as a 2023 Military Friendly School. Congratulations to Coach Todd Post for his 900th win as head baseball coach.

Trustee Hove gave his report to the Board. Dr. Boyd participated in the inaugural legislative reception of the Illinois Community College Caucus on May 2 in Springfield, and he met with legislators during ICCTA's Lobby Day on May 3. Trustee Hove encouraged the trustees to attend the annual ICCTA seminar and banquet to be held on Friday, June 2 in Normal.

Student trustee Fischer gave her report to the Board. She thanked those who participated in the student-led pie-in-the-face fundraiser; donations will go towards support for Turkey and Syria. Ms. Fisher noted that 35 students were recently inducted into the PTK Honor Society. She encouraged participation in the upcoming "I Got Your Six" fundraiser which will benefit two law enforcement scholarships. She congratulated former students Dillon Dodd and Tocarra Eldridge-Robinson on recent accomplishments. Ms. Fischer shared student survey results from two Spill the Tea events this school year. She once again thanked the Board for the opportunity to serve as student trustee.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for March 31, 2023 and the Investment and Financial Summary Report for April 30, 2023. Motion was made by Mr. Proctor and seconded by Mr. Orr to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Orr, Proctor, Widholm, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,976,174.92, eight (8) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$544.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation and the semi-annual review of closed session minutes, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:35 pm. The Board returned at 6:45 pm. Motion was made by Mr. Orr and seconded by Mr. Widholm to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to a Youth Participant in WIOA Work Experience Program in Kankakee County

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Motion was made by Mr. Widholm and seconded by Mr. Orr to table the following Matter of Personnel Item 5 until June 12, 2023:

- (5) Approval of Salary Increase for Fiscal Year 2024

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Dr. Boyd provided a review of the closed session discussion minutes for the following meeting dates: in 2022 – November 14, December 2 and December 13; in 2023 – January 9, February 13, March 13 and April 10. Dr. Boyd recommended the Board approve the closed session minutes without release due to the continued need for confidentiality. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the closed session minutes without release. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:47 pm was made by Mr. Widholm and seconded by Mr. Hove. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

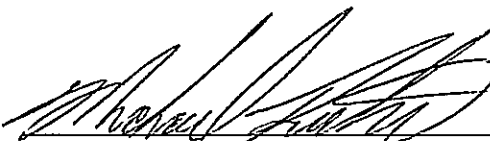
Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary