



KANKAKEE COMMUNITY COLLEGE
District 520

March 13, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Cathy Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. Bill Orr
 Mr. Michael Proctor
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests.

Professor Ju-Tun Andrews-King addressed the Board with a public comment from Faculty Association President Steve DePasquale. On behalf of the Faculty Association, Professor DePasquale thanked the Board for their commitment to faculty, and the Faculty Association looks forward to the next four years. Dr. Boyd extended gratitude to the Faculty Association and the administrative negotiating team for their collaboration on the full-time faculty contract.

There was one change to the published agenda. Only one Closed Session took place. The first Closed Session agenda items were incorporated into the second Closed Session agenda, and said session took place at the end of the Board meeting.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the February 13, 2023 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Hove
 ABSTAIN: Widholm
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the March 13, 2023 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1A, 1N-DWG, and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1N-DWG, and 1Y-OS program participants as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for audio visual improvements in Room D152 and an uninterrupted power supply (UPS) refresh.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the Mental Health Early Action on Campus Act grant award from the Illinois Community College Board in the amount of \$44,040.00.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the Trade Adjustment Assistance – Kankakee and Livingston Counties grant awards from The Workforce Board in the amounts of \$3,384, \$10,000 and \$16,663.84.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the bid for the MITC parking lot and dock to Kankakee Valley Construction in the amount of \$292,775.15. The administration further recommended the Board approve awarding the bid for switch replacement and upgrades to Sentinel Technologies in the amount of \$266,571. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken approve the contract awards as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF REQUEST TO PURCHASE COMPUTERS FROM DELL DIRECT AND APPLE COMPUTERS

The administration recommended the Board approve the purchase of computers from Dell Direct and Apple Computers in an amount not to exceed \$154,100. Motion was made by Mrs. Boicken and seconded by Mr. Orr to approve the computer purchase as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL TO RENEW LEARNING MANAGEMENT SYSTEM CANVAS AGREEMENT

The administration recommended the Board approve renewal of the Learning Management System from Instructure, Inc. for a total cost of \$319,810 for FY24-28. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the renewal purchase of the Learning Management System as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL TO RENEW ACCESSIBILITY PLATFORM ALLY AGREEMENT

The Board recommended the Board approve renewal of the accessibility platform ALLY” from Blackboard, Inc. at a total cost of \$49,459 for FY-24-28. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the renewal purchase of ALLY as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF ATHLETIC LETTERS OF INTENT AND ATHLETIC SCHOLARSHIP TUITION WAIVERS

The administration recommended the Board approve the letters of intent and scholarship tuition waivers for women’s volleyball, basketball, softball and soccer and men’s basketball, baseball and soccer for the 2023-2024 academic year. Motion was made by Mr. Hoekstra and seconded by Mr. Widholm to approve the letters of intent and tuition waivers as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF TUITION AND FEE INCREASE FOR FISCAL YEAR 2024

The administration recommended the Board approve an increase of \$4 per credit hour in the current tuition rate, resulting in a total tuition and mandatory fee rate of \$169, before course fees, effective Summer 2023. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the tuition and fee increase as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS TO THE COURSE FEES LIST

The administration recommended the Board approve two additions to the course fees effective Summer 2023. Motion was made by Mrs. Boicken and seconded by Mr. Martin to approve the two course fees as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF REAFFIRMATION OF STRATEGIC PLAN THROUGH FY25

The administration recommended the Board approve the reaffirmation of the college’s strategic goals and authorize the administration to proceed with implement the strategic plan. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to reaffirm the strategic goals as presented through FY25 and authorize administration to implement the strategic plan. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Vice President Nugent presented the KCC Foundation's update to the Board and shared the current roster of Board of Directors. She highlighted grant opportunities and ICCTA award nominees. Dr. Boyd gave his report to the Board. Staff participated in professional development during last week's spring break. The annual Cash Bash athletic fundraiser was a success, and Vice President Purcell thanked Van Drunen Farms for their sponsorship of the event. The Higher Learning Commission approved the diesel tech certificate programs; administration is waiting for Kankakee County's decision on ARPA funds before proceeding. Dr. Boyd thanked his team for the ability to find and write grants without the experience of a grant writer. The PATH grant was extended for three years for students interested in health careers. Success rates of the PN and RN programs exceed state averages. The college hosted a Watershed Conference which was well attended by the community.

Trustee Orr gave his report to the Board. The ICCTA met on March 10 in Lombard. He highlighted current legislation that affects community colleges.

Student trustee Fischer gave her report to the Board. She shared the numerous activities held on campus for Black History Month, as well as events sponsored by Student Life. She highlighted Phi Theta Kappa which received the REACH award for a successful recruiting program and the criminal justice program which is looking into starting a national organization.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for January 31, 2023 and the Investment and Financial Summary Report for February 28, 2023. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,640,462.24, eight (8) purchase order requisitions over \$10,000, and two (2) special bills totaling \$15,600 were presented for Board review. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and collective negotiating matters pursuant to Sections 2-c-1, 2-c-11 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board went into closed session at 5:40 pm. The Board returned at 5:55 pm. Motion was made by Mr. Martin and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mrs. Boicken to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Full-Time Faculty Association Contract
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval for Payroll and Payment Authorizations to Youth Participant in WIOA Work Experience Program in Kankakee County
- (5) Approval of Full-Time Credit Division Overload Summary for Spring 2023

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

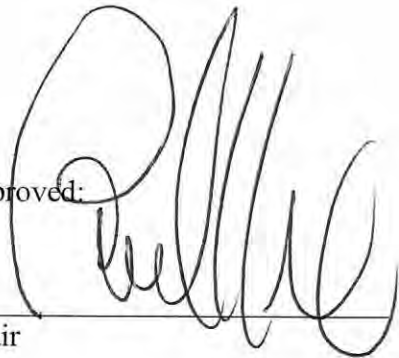
ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 5:57 pm was made by Mrs. Boicken and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Approved:

Chair



Respectfully submitted,

Karen Slager, Recording Secretary



Secretary