



KANKAKEE COMMUNITY COLLEGE
District 520

August 8, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:02 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. Michael Proctor
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the July 11, 2022 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hoekstra and seconded by Mrs. Boicken to approve the August 8, 2022 Consent Agenda Action Items 1-4 as follows:

***APPROVAL OF 1D and 1Y-OS PROGRAM PARTICIPANT**

The administration recommended the Board approve the 1D and 1Y-OS program participants as presented.

***APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for a recreational vehicle for recruitment efforts.

***APPROVAL OF EVENTS PURSUANT TO THE BOARD OF TRUSTEES DRUG & ALCOHOL USE POLICY**

The administration recommended the Board approve the serving and use of alcoholic beverages, pursuant to the Board of Trustees Drug & Alcohol Use Policy 804.00, at the events as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the College Bridge Program grant award from the Illinois Community College Board as presented.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the following bids: 1) video surveillance upgrades to Ruder Technologies in the amount of \$48,160; 2) west elevator upgrades to American Hoist & Manlift Inc. in the amount of \$126,700; and 3) bookstore relocation to Johnson Downs in the amount of \$545,850. Motion was made by Mr. Martin and seconded by Mr. Proctor approve the contract awards as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

APPROVAL AND ADOPTION OF FISCAL YEAR 2023 BUDGET

The administration recommended the Board approve and adopt the fiscal year 2023 budget with the following resolution:

THEREFORE, BE IT RESOLVED that the Fiscal Year 2023 Budget for Kankakee Community College District #520, as received by the Board of Trustees on August 8, 2022, and made available for public inspection, be adopted and put into effect for the period July 1, 2022 through June 30, 2023.

Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve and adopt the fiscal year 2023 budget with following resolution as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF 2023 BOARD OF TRUSTEES PUBLIC MEETING NOTICE

The administration recommended the Board approve the 2023 Board of Trustee Public Meeting Schedule Notice, pursuant to 5 ILCS 120/2.03. The 2023 Board meeting dates, the second Monday of every month except as noted, are as follows: January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, Tuesday, October 10, November 13 and Tuesday, December 13. The notice will be posted on the college's website and in the Miner Memorial Library. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the 2023 Board meeting schedule as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF LOAL ELECTIONAL OFFICIAL TO SERVE AS SECRETARY TO BOARD OF TRUSTEES FOR ACCEPTING ELECTION MATERIALS

The administration recommended the Board approve the Recording Secretary to act as Local Election Official in the name of the Secretary of the Board of Trustees for the purpose of accepting election materials for the April 4, 2023 consolidated election. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the Local Election Official as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF THE REVISED 2022-2023 ACADEMIC CALENDAR

The administration recommended the Board approved the revised academic calendar for 2022-2023. Specifically, Tuesday, November 8, 2022, Election Day, was added as an observed holiday, and the college will be closed. Motion was made by Mr. Proctor and seconded by Mrs. Boicken to approve the revised 2022-2023 academic calendar as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. ComEd approved an inter-connection agreement with the college for a solar array on campus. The Illinois Green Economy Network (IGEN) awarded the college a FY22 close-out grant to be used for sustainability initiatives. The Illinois Community College Board (ICCB), in conjunction with NIU Governmental Studies, is updated community college district boundaries. The North Patio project will go out to bid in the fall. VPAA Sheri Cagle reported on the plan to use the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant. Congratulations to student trustee Morgan Fischer for making the President's List with a GPA of 3.8 or greater.

Student trustee Fischer gave her report to the Board. TRIO community service, cultural events and college visits are taking place this month. Men's and women's soccer seasons kick off on August 13. Fall semester starts on August 22 with classes and two weeks of activities to welcome students to campus.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for June 30, 2022 and the Investment and Financial Summary Report for July 31, 2022. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Proctor, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,916,100.89, fifteen (15) purchase order requisitions over \$10,000, and two (2) special bills totaling \$3,685.17 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and matters of business pursuant to Sections 2-c-1, 2-c-11 and 2-c-6 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

The Board went into closed session at 5:34 pm. The Board returned at 6:00 pm. Motion was made by Mrs. Boicken and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-8 as presented and recommended by the administration and enumerated below:

- (1) Approval of Job Descriptions
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts
- (5) Approval for Payroll and Payment Authorization to Youth Participant in WIOA Work Experience Program in Kankakee County
- (6) Revision of the Full-Time Credit Division Overload Summary for Spring 2022
- (7) Approval of Full-Time Faculty Appointments for Summer 2022
- (8) Approval of 11-month and 11.5-month Full-Time Credit Division Overload Summary for Summer 2022

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

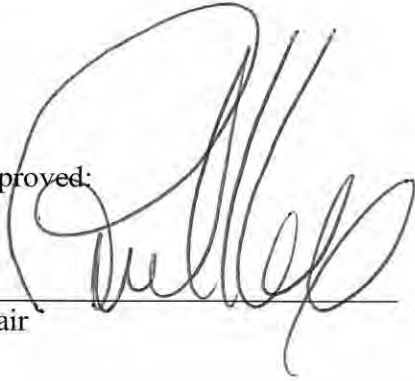
There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:01 pm was made by Mrs. Boicken and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Proctor, Widholm, Hove
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Chair

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Catherine R. Slager'.

Secretary