



KANKAKEE COMMUNITY COLLEGE
District 520

July 11, 2022

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Jerald Hoekstra
 Mr. Patrick Martin
 Mr. William Orr
 Mr. Michael Proctor
 Ms. Morgan Fischer, Student Trustee

Also attending in person were:

Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests, and he introduced and welcomed student trustee Morgan Fischer. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the June 13, 2022 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Proctor to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Proctor, Widholm, Hove
 ABSTAIN: Hoekstra, Martin, Orr
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Orr and seconded by Mr. Martin to approve the July 11, 2022 Consent Agenda Action Items 1-5 as follows:

***APPROVAL OF TAA PROGRAM PARTICIPANT**

The administration recommended the Board approve the TAA program participant as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board accept the grant awards from The Workforce Board as presented.

***APPROVAL TO ACCEPT GRANT AWARD**

The administration recommended the Board accept the grant award from the Illinois Community College Board as presented.

***APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for relocation of the bookstore.

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARDS

The administration recommended the Board approve awarding the bids for science supplies to Carolina, Flinn, Mercedes Medical, VWR, Edvotek, Chemglass and Fischer for a total amount of \$29,461.09. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra approve the contract awards as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

APPROVAL OF ACTIONS FOR RECOMMENDED FISCAL YEAR 2023 BUDGET

The administration recommended the Board of Trustees receive the tentative budget for fiscal year 2023 and establish the public hearing to be held at 5:00 pm on Monday, August 8, 2022 in the Board Room L241 on campus. Dr. Boyd thanked VP Nunley and her team for their work on the FY23 budget. The budget will be on public display for 30 days. Motion was made by Mr. Hoekstra and seconded by Mr. Martin. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. The Board reviewed the Summer 2022 Census Day Enrollment Report. Dr. Boyd noted that the college received an Early Childhood Access Consortium (ECAC) grant and a Pipeline for the Advancement of the Healthcare Workforce (PATH) grant. The Higher Learning Commission will conduct a multi-location site visit at the NEC and MITC in the near future. Starting next month, Cav Days student orientation will be delivered to students in a more accessible, flexible way. On July 21, the practical nurses pinning will take place at 4pm, and the paramedic graduation will take place at 6pm.

Trustee Orr gave his ICCTA report to the Board. He reported that Governor Pritzker signed House Bill 5464 into law which requires all colleges to create a diversity plan. The ICCB will provide guidance to colleges.

Student trustee Fischer gave her report to the Board. The Student Advisory Council and the Veterans Club participated in the Independence Day celebration and KVSO concert held on campus grounds. TRIO students took a cultural trip to Chicago where they painted Chinese kites and took an

architectural boat tour. Events are being planned for fall semester.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for May 31, 2022 and the Investment and Financial Summary Report for June 30, 2022. Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hoekstra, Orr, Proctor, Widholm, Hove

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,369,914.61, four (4) purchase order requisitions over \$10,000, and two (2) special bills totaling \$5,678.88 were presented for Board review. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

The Board went into closed session at 5:20 pm. The Board returned at 6:10 pm. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Job Descriptions
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:12 pm was made by Mrs. Boicken and seconded by Mr. Widholm. On roll call, the vote was:

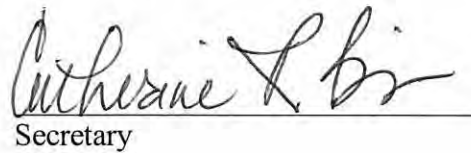
AYES: Boicken, Hoekstra, Martin, Orr, Proctor, Widholm, Hove
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

Chair

A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.A handwritten signature in blue ink, written over a horizontal line. The signature appears to be "Catherine L. Bi" and is more legible than the Chair's signature.

Secretary