



KANKAKEE COMMUNITY COLLEGE
District 520

May 10, 2021

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus and via Zoom. Those physically in attendance were:

Mr. Brad Hove, Chair
 Mr. Todd Widholm, Vice Chair
 Mrs. Catherine Boicken, Secretary
 Mr. Richard Frey
 Mr. Patrick Martin
 Mr. Jerald Hoekstra
 Mr. William Orr
 Ms. Ariana Ramirez, Student Representative to the Board

Those participating via Zoom were:
 Ms. Claire Chaplinski, Attorney

Also attending in person were:
 Dr. Michael Boyd, President
 Administrative Staff

Dr. Boyd stated that the meeting was broadcast live and recorded via Zoom for audio and video access per Governor Pritzker's executive order.

BOARD RECOGNITION

The Board recognized the Phi Theta Kappa advisors and students, who gave a report on their accomplishments and activities this school year.

There were no public comments or change to the published agenda.

APPROVAL OF MINUTES

The Recording Secretary presented the Minutes from the April 12, 2021 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mrs. Boicken to approve the minutes as presented.
On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Frey and seconded by Mr. Orr to approve the May 10, 2021 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENTS**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the solicitation of bids for CrowdStrike Security Software, VMWare Annual Renewal and Instructional Equipment/Integration for Phase 1 Technology Building.

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

APPROVAL OF REQUEST TO BID – PHASE 2 OF RENOVATIONS TO THE TECHNOLOGY BUILDING

The administration recommended the Board approve the solicitation of bids for phase 2 of the Technology Building renovation at an estimated total cost of \$3,879,900. The project would be funded with capital grants, Protection, Health and Safety (PHS) tax levy, donor gift, and bonds. Motion was made by Mr. Widholm and seconded by Mr. Frey to approve the solicitation of bids for phase 2 of the Technology Building renovations. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for a switch refresh to CDWG in the amount of \$53,900. Motion was made by Mr. Hoekstra and seconded by Mr. Orr to approve the bid award as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

APPROVAL TO RENOVATE TWO ADULT EDUCATION CLASSROOMS TO NEW INSTRUCTIONAL SMART CLASSROOMS

The administration recommended the Board approve the renovations of two Adult Education classrooms to new instructional smart classrooms at an estimated cost of \$82,000. The project would be funded with available Adult Education grant money. Motion was made by Mr. Frey and seconded by Mr. Hoekstra to approve the Adult Education classroom renovations as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

APPROVAL OF TREASURER'S BOND INCREASE

The administration recommended the Board approve an increase in the college treasurer's bond in the amount of \$5.2 million, resulting in total coverage of \$12.7 million. The quote for this total coverage is \$9,525 per year. Motion was made by Mr. Frey and seconded by Mr. Martin to approve the treasurer's bond increase as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

CONSIDERATION OF AUDIT PROPOSAL FOR FISCAL YEAR 2021-2023

The Board's ad hoc audit committee had the opportunity to review audit proposals from multiple firms and recommended accepting the proposal from Wipfli LLP to perform audit services for fiscal years 2021-2023. The Board reviewed Wipfli's audit proposal. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to accept the Wipfli proposal as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

Secretary Boicken thanked VP Beth Nunley for her willingness to welcome and work with a new auditing firm. Trustee Martin thanked Secretary Boicken and Vice Chair Widholm for their time on the ad hoc audit and finance committees.

APPROVAL OF RESOLUTION HONORING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

The administration recommended the Board approve and sign a resolution commending Ariana Ramirez for her service as Student Representative to the Board for the 2020-2021 academic year. Motion was made by Mrs. Boicken and seconded by Mr. Hoekstra to approve the resolution as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

Chair Hove and Dr. Boyd thanked Ariana for her hard work and student leadership during the pandemic and presented her with the signed resolution.

INFORMATION

Dr. Boyd gave his report to the Board. Congratulations to Jerry Hoekstra for 30 years as a KCC trustee. Mr. Hoekstra will receive an award at the ICCTA annual convention and banquet on June 4. Upcoming events include: Nurses' Pinning, May 14, 4 pm, in the gym; Commencement, May 15, 9am, 12pm and 3pm, in the gym; and Dr. PJ Thompson Meet & Greet, May 20, 4-6 pm in the Student Success Center.

Trustee Frey gave his report to the Board. The May 4th ICCTA meeting focused on BSN and Early Childhood legislation, as well as a Strategic Plan in Education.

SBOT Ramirez gave her report to the Board. She participated in the final virtual seminar in the ICCSAA Student Leader Exchange Series on May 6. KCC Graduation Spirit Week is taking place on campus with fun activities each day during finals, the Student Advisory Council (SAC) is hosting Finals Fuel Stations, and the food pantry has to-go bags for students. The Hort and Psychology clubs were active this month. SBOT Ramirez recognized the hard work and dedication of the SAC members. She also thanked the Board and several administrators for the wonderful opportunity to serve as the student representative to the Board.

APPROVAL OF SHORT TERM INVESTMENTS

The administration presented short term investments with Iroquois Federal totaling \$1,500,000.00. Motion was made by Mr. Orr and seconded by Mr. Frey to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for March 31, 2021 and the Investment and Financial Summary Report for April 30, 2021. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$4,776,786.39, twelve (12) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$1,130.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Martin, Orr, Widholm, Hove
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, self-evaluation, semi-annual review of closed session minutes, and collective negotiating pursuant to Sections 2-c-1, 2-c-11, 2-c-16, 2-c-21 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Frey and seconded by Mrs. Boicken to convene to closed session. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
Motion Carried

The Board went into closed session at 5:41 pm. The Board returned at 6:22 p.m. It was noted that no one from the public was participating via Zoom. Motion was made by Mr. Orr and seconded by Mr. Frey to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-7 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Dislocated Worker and Youth Participants in WIOA Work Experience/Internship Programs in Livingston and Kankakee Counties
- (5) Approval of Salary Increase for Fiscal Year 2022
- (6) Revision of the Full-Time Credit Division Overload Summary for Spring 2021
- (7) Appointment of Legal Counsel

On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
Motion Carried

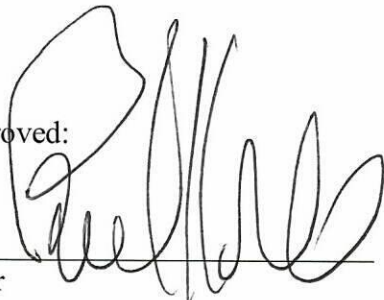
ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:26 p.m. was made by Mr. Frey and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Frey, Hoekstra, Orr, Widholm, Hove
Motion Carried

Approved:

Chair



Respectfully submitted,

Karen Slager, Recording Secretary

Secretary

